

# GitLab Self-Hosted Personal Access Token Setup

When connecting a self-hosted GitLab instance to Elestio CI/CD, you must provide a **Personal Access Token (PAT)** with the `api` scope. This guide explains exactly how to create it and why that specific scope is required.

## Step-by-step: Create a Personal Access Token

1. Sign in to your self-hosted GitLab instance.
2. Click your avatar (top-right) → **Preferences** → **Access Tokens**  
(or go directly to `/-/profile/personal_access_tokens`)
3. Fill in:
  - **Token name** — e.g. `elestio-cicd`
  - **Expiration date** — optional, depending on your team's policy
4. Under "**Select scopes**," enable **only** the `api` scope (details below).
5. Click **Create personal access token**.
6. **Copy the token immediately** — GitLab will not display it again.

User Settings / Personal access tokens

### Personal access tokens Add new token

You can generate a personal access token for each application you use that needs access to the GitLab API. You can also use personal access tokens to authenticate against Git over HTTP. They are the only accepted password when you have Two-Factor Authentication (2FA) enabled.

<b>Active tokens</b> <b>1</b> Filter list	<b>Tokens expiring in 2 weeks</b> <b>0</b> Filter list	<b>Revoked tokens</b> <b>0</b> Filter list	<b>Expired tokens</b> <b>0</b> Filter list
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Required scope: `api` (mandatory, no substitutes)

Scope	Why it is needed
<code>api</code>	<b>Mandatory.</b> Grants full REST API read/write access. Elestio requires this for creating and deleting <b>webhooks</b> (to track pushes), managing <b>deploy keys</b> (SSH access for CI runners), creating <b>projects from templates</b> , listing projects and groups, reading repository content, and performing git-over-HTTPS operations ( <code>oauth2:&lt;token&gt;@...</code> ) during deployments.

## Why narrower scopes are not enough

It may seem possible to combine smaller scopes, but in practice, they do not cover what CI/CD needs:

Scope	What it covers	What it is missing
<code>read_api</code>	Read-only REST API	No write access
<code>read_repository</code>	<code>git clone</code> over HTTPS	No API access
<code>write_repository</code>	<code>git push</code> over HTTPS	No API access
<code>read_user</code>	Basic user info ( <code>GET /api/v4/user</code> )	No repo/project access

Even combining all of the above **still does not allow the following:**

- Creating webhooks
- Managing deploy keys
- Creating projects

These require **REST API write permissions**, which are only available via the `api` scope.

If you attempt to use limited scopes, deployments will fail with the following:

```
insufficient_scope
```

## GitLab version note

Elestio verifies token scopes using the following:

```
GET /api/v4/personal_access_tokens/self
```

This endpoint was introduced in **GitLab 13.5 (October 2020)**.

- On newer versions → scope is validated directly
- On older versions → validation is skipped

However, **the `api` scope is still required** for CI/CD to function correctly, regardless of version.

## Admin settings required for template-based project creation

If you use **“Create repo from Elestio template,”** GitLab must allow imports from external URLs.

Enable this setting:

1. Go to **Admin Area**

2. Navigate to **Settings → General**
3. Expand **Import and export settings**
4. Enable **Allow imports from external URLs**
5. Save changes

## ▼ Import and export settings

Configure import sources and settings related to import and export features.

### Import sources

Code can be imported from enabled sources during project creation. OmniAuth must be configured for GitHub [?](#) and Bitbucket [?](#).

- GitHub
- Bitbucket Cloud
- Bitbucket Server
- FogBugz
- Repository by URL
- GitLab export
- Gitea
- Manifest file

If disabled, GitLab may return the following:

- `insufficient_scope`
- `404`

Even when your token is correctly configured.

☐ This is **not a token issue**, but a GitLab instance configuration restriction.

## Troubleshooting

Symptom	Likely cause	Fix
<code>AUTH_FAILED</code> at connection	Wrong token or instance URL	Verify URL format ( <code>http://</code> or <code>https://</code> , no trailing slash) and re-copy token
<code>INSUFFICIENT_SCOPES</code> at connection	Missing <code>api</code> scope	Edit or recreate the token with only <code>api</code>
<code>insufficient_scope</code> during deployment (project creation)	Using limited scopes	Recreate the token with <code>api</code>
<code>insufficient_scope</code> during template import	Import setting disabled	Enable "Allow imports from external URLs."
Repositories not loading	Missing or expired token	Reconnect with a valid token
Webhook not created	No <code>api</code> scope	<code>read_api</code> is not sufficient
Deploy fails at git clone	Missing <code>api</code> scope	Use <code>api</code> (covers HTTPS git access too)

## Key takeaway

For GitLab + Elestio CI/CD integrations:

**“ Always use a Personal Access Token with the `api` scope nothing else will fully work.**

Trying to minimize scopes here will break core deployment functionality.

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